



JANA LOTTINVILLE
Senior Property Manager

425-455-9976



As a Senior Property Manager, Jana manages a diverse portfolio of commercial properties, including office, retail and industrial parks. She provides lease administration, property and tenant improvements and conducts vendor contact negotiations. Her responsibilities include working together with the property managers and the accounting department to complete the team approach to managing the portfolios.

Prior to joining Wallace, Jana worked at Sierra Construction, Inc. specializing in property management, operations, and purchasing. She brings a strong background in construction and building maintenance, as well as tenant relations and improvements. Her experience also includes analyzing problems to find viable solutions. She enjoys building positive vendor relationships and working collaboratively with clients.

Jana is a Washington State native and enjoys hiking, cycling, gardening and trips to Eastern Washington to visit family.

**PROFESSIONAL
AFFILIATIONS**

Commercial Real Estate
Women of Seattle (CREW)

Seattle Connection Brunch
Group

**COMMUNITY
INVOLVEMENT**

Hopelink Volunteer

Mountains to Sound
Greenway Volunteer

CREDENTIALS

Shoreline Community
College, AA Purchasing

Lake Washington College,
Coursework in Property
Management

Washington Real Estate
Licensee