



JENN OTIS
Senior Property Manager
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Jenn Otis is a Senior Property Manager at Wallace Properties, Inc., a commercial real estate firm based in Bellevue, Washington. She oversees a diverse portfolio of retail and professional properties across Washington and Arizona, managing day-to-day operations, tenant relationships, lease administration, and vendor coordination for properties ranging from neighborhood retail centers to professional office plazas.

With over 25 years of experience in commercial property management, Jenn brings a detail-oriented, tenant-first approach to every property she manages. She is skilled in CAM reconciliations, lease compliance, and the operational complexities of NNN and mixed-use commercial assets. She works closely with ownership groups, brokers, and internal accounting teams to keep properties performing and relationships strong.

Jenn is based in the Seattle area and manages her portfolio using Yardi, Microsoft 365, and a deep familiarity with the Pacific Northwest commercial real estate market.